



WEST BENGAL FOREST DEVELOPMENT CORPORATION LIMITED

(A Government of West Bengal Undertaking)

OFFICE OF THE DIVISIONAL MANAGER

MEDINIPUR FOREST CORPORATION DIVISION

HIJLI CO-OPERATIVE, KHARAGPUR - 721306.

Tel.: 03222-277324 (O), 03222-277138 (fax)

CIN02005WB1974SGC029535

Quotation no. 32/MFCD/2023-24

Dated, Kharagpur, the June 5, 2023

NOTICE INVITING QUOTATION

In pursuance to the Finance department's G.O No-5400-F(Y) dt 25/6/12 and its subsequent amendment No-2254-F dated 24/4/14, Sri Arup Mukherjee, WBFS, Divisional Manager, Medinipur Forest Corporation Division, hereby invites **QUOTATION for supply of desktop computer (DELL Inspiron 24 All in One)** from bonafied, resourceful Government order suppliers/contractors & authorized dealer, distributor or retailer of computers and peripherals. The quotation to be submitted by hand / post in sealed cover **from 06.06.2023 to 14.06.2023** clearly mentioning the name & official designation of the inviter over it and not by his official designation only. The rate so quoted should be inclusive of G.S.T. and all other applicable taxes. The quotation will be opened on 15.06.2023 at 11:30 am in presence of the interested quotationers.

Sl. No.	Item	Quantity	Offered Rate (including GST & all other applicable taxes & deductibles)
1	Supply & installation of desktop computer <u>Dell Inspiron 24 All in One</u> (Detailed configuration is attached herewith)	1no.	

Technical specification

1	Processor	12th Generation Intel® Core™ i5-1235U (12 MB cache, 10 cores, up to 4.40 GHz)
2	Operating System	Windows 10 Home, 64-bit (inbuilt)
3	Video Card	Integrated Intel® UHD Graphics
4	Memory *	16 GB, 2 x 8 GB, DDR4, 3200 MHz
5	Hard Drive	512 GB, M.2 2230, PCIe NVMe Gen3 x4, SSD
6	Microsoft Office	MS Office 2021 Home & Student
7	Security Software	McAfee® LiveSafe™
8	Support Services	3-year Basic Company Warranty

9	Keyboard	Dell wireless keyboard - KM5221W
10	Mouse	Dell wireless mouse - KM5221W
11	Ports	1 USB 3.1 Gen 1 port with Power on/Wake-up support 2 USB 3.1 Gen 1 ports 1 USB 3.1 Gen 2 port with Power Share 1 USB 3.2 Type-C Gen 2 port 1 HDMI 1.4b port 1 HDMI-in 1.4b port 1 RJ45 Ethernet port 1 Audio 1 DC-In 1 power-adaptor port
12	Optical Drive	No optical drive
13	Slots	1 SD-card slot
14	Dimensions & Weight	Pearl White with Triangle Stand Height: 411.9 mm Width: 542.7 mm Depth: 200.69 mm With Arch Stand: Starting weight: Touchscreen 5.52 kg*,
15	Chassis Color Options	Dark Shadow Gray/ Pearl White
16	Exterior Chassis Materials	Rear Cover / Mid Frame - Plastic Resin Arch stand exterior - Plastic Resin Triangle stand exterior - Aluminium or Aluminium alloy
17	Wireless	Intel® AX211, 2x2 MIMO, 2400 Mbps, 2.4/5/6 GHz, Wi-Fi 6E (WIFI 802.11ax), Bluetooth 5.2
17	Power	90 W/130 W AC adapter, 4.5 mm barrel

Who can participate

Any government contractor/order supplier/ government approved consumer co-operative/ authorized dealer/distributor/retailer who have valid GSTIN (See **Finance Department's G.O. no. 4679 F(Y) dated 21.11.2022**) may participate in bidding process. The intending quotationer(s), if selected, must be ready to supply ordered article(s) within 07 working days of time in each & every case without fail. However, the quotation inviting committee reserves the rights to modify/reduce the quantity before placing any order as per direction of higher authority or administrative approval/ placement of fund.

Other terms and conditions

- Under no circumstances, any rate to be quoted which is over & above the Maximum Retail Price (MRP) of the article. If such a thing comes to notice, it will be summarily rejected & quotationer will be barred to take part in any tender/quotation process of this division thereafter. If such higher rates are found even at a later stage, no payment will be made beyond MRP.***

2. The products, which normally come to the market in a sealed state, must be delivered in sealed state. If the sealed condition is found to be violated, it will not be accepted and no payment will be made against it.
3. **Pattern of Quotation:** - Invitation of quotations is indicative in nature. It is being floated in anticipation of administrative approval and subsequent financial sanction. In case of non-availability of such approval and fund the quotation shall be cancelled outright without assigning any further reason.
4. **Dispute Resolution:** - In case of any dispute, the decision taken by the undersigned shall be final. Appeal can be made to the General Manager, HQ, WBFDCL; whose decision shall be final and binding.
5. **Validity of the quotation** will be 1 (One) Year from the date of submission. The validity can be extended up to another 6 Months subject to satisfactory performance of the successful bidders.
6. The undersigned reserves the right to place order for work for 10% more or less of the quantity (if mentioned here) without providing any additional remuneration.
7. The undersigned reserves the right to cancel the quotation, at any stage of it, if necessary, without assigning any reason whatsoever.
8. The undersigned is not bound to accept the lowest rate quoted by the quotationers and he is not bound to assign any reason, whatsoever, for such non-acceptance.
9. **All products should be of mentioned brand or reputed quality of certified standards. Their size and quality should be as per general norms. The undersigned reserves the right to accept or deny the supplied articles if those are not up to his satisfaction.**
10. **If produces get depreciated/damaged/destroyed during supply or transportation or installation, it will be not be received. If such damaged products are found at a later stage, recovery will be made from the quotationer(s) as per rates offered including imposing of necessary penalties/ fines as the undersigned deems fit.**
11. **While engaging the labourers, if any, payment as per the Minimum Wage Act, must be made to them.**
12. The undersigned, his superior authorities or his representatives will inspect the works, take necessary measurements, and perform tests as and when required. The successful quotationers should render all co-operation in this regard, irrespective of time and place.
13. During the inspection by the undersigned, his superiors or his representative, if the quality of the supply is not found up to the standard, the quotationer/contractor/ supplier is bound to rectify the same up to the satisfaction of him. No additional payment will be made for that.
14. **The quantity mentioned against each quotation is purely tentative in nature. Work/supply order will be placed only after necessary administrative approval and financial sanction form appropriate authority, that is too in actually required quantity. The undersigned reserves the right to increase/decrease the quantity amount up to 20% of what is mentioned in quotation.**
15. **Timely supply of all products will be the sole responsibility of the successful bidder.** But, the quotationer shall not be held responsible in default, if delay in execution occurs due to causes beyond his / her control, such as acts of God, natural calamities, civil wars, fire, strike, frost, floods, riot and acts of unsurpassed power. In the event of delay due to such causes, the quotationer may apply for extension of time for that period. The undersigned, as per direction received from the General Manager, HQ, West Bengal, in this regard, may extend for a length of time equal to the period of **force**

majeure or such period as he thinks suitable for that or may reject the application. Such cancellation would be without any liability whatsoever on the part of the undersigned.

16. Materials will have to be supplied by the quotationers by themselves following the standard and specification as fixed by the office of the undersigned or his higher official.
17. Royalty for any material supplied, if to be obtained from Forest area/other government area, will have to be paid by the quotationer(s) only. No extra payment for such royalty etc. will be entertained by the undersigned.
18. All tools & plants required for execution of the works should be procured by the contractor at his own cost. The standard of such tools & plants shall be as per the specification of the P.W. Deptt/ P.H.E of the govt. of WB.
19. After successful completion of works/supply up to the satisfaction of the undersigned, the payment will be made as per **Finance Department's G.O. no. 4679 F(Y) dated 21.11.2022**, after making all necessary deductions from the gross bill. **The final 20% of bill amount will only be released after confirming that necessary GST returns have been duly filed by the supplier and the same is reflected against GSTIN of Medinipur Forest Corporation Division. (As per memo no. 932/1A-254/2022 dated 05.04.2022 of the Managing Director, WBFDC Ltd.)**
20. West Bengal Forest Development Corporation Limited, or Medinipur Forest Corporation Division, or any staffs of the Division, shall in no way be held responsible under any circumstances for any accident/death of any laborer/ driver etc., due to any reason whatsoever, or damage of vehicle/other property engaged by the contractor, happened in the field during the time of delivery of goods & articles. No liability or compensation can be fixed upon them.
21. The mode of payment for successful completion of the works should be made by NEFT/RTGS/Cheque/Cash whichever is suitable to the undersigned.


Divisional Manager
Medinipur Forest Corporation Division

No. 454/28-38 (Quotation)

June 5, 2023

1. The Sabhadhipati, Jhargram/Paschim Medinipur Zilla Parishad.
2. The Managing Director, West Bengal Forest Development Corporation Limited.
3. The General Manager, HQ/ North, West Bengal Forest Development Corporation Limited.
4. The Chief Conservator of Forests, Western Circle, west Bengal.
5. The District Magistrate, Paschim Medinipur/Jhargram.
6. The Superintendent of Police, Jhargram/Paschim Medinipur.
7. The Divisional Forest Officer, Jhargram/Medinipur/Kharagpur/Rupnarayan & Purba Medinipur.
8. The Divisional Manager, Bankura Forest Corporation Division.
9. The Sub-Divisional Officer, Jhargram/Kharagpur/Medinipur.
10. All Range Managers, Medinipur Forest Corporation Division.
11. Head Clerk, Budget & Accounts Section, Medinipur Forest Corporation Division.


Divisional Manager
Medinipur Forest Corporation Division